

**MINUTES**  
**UTAH**  
**UBCC EDUCATION ADVISORY COMMITTEE**  
**MEETING**

**May 20<sup>th</sup>, 2008**

**Room 475, Fourth Floor – 1:00 p.m.**  
**Heber M. Wells Building**  
**Salt Lake City, UT 84111**

**CONVENED:** 1:01 p.m.

**ADJOURNED:** 1:27 p.m.

**Bureau Manager:**

Dan S. Jones

**Board Secretary:**

Sally A. Stewart

**Division Director:**

F. David Stanley

**Associate Director:**

Ross Ford

**Board Members Present:**

Mike Blackham, Chairperson  
Richard Butz  
Bill D. Bell  
Paul Bauer  
Paul Hayward  
Paul James  
Stephen G. Handy, Commission Liaison

**Board Members Absent:**

Scott Marsell, Licensing Board Liaison, excused

**Guests:**

Terry Palmer, Utah Chapter ICC

**TOPICS FOR DISCUSSION**

**MINUTES:**

A motion was made by Richard Butz to approve the minutes from April 15<sup>th</sup>, 2008. It was seconded by Paul Bauer. The motion passed unanimously, with Paul Hayward abstaining as he had not attended the meeting.

**BUDGET REPORT:**

The budget report was presented and reviewed by the Committee. The currently available Budget information for Fiscal Year 2007-2008 was also presented. It was noted that the information was up through May 19<sup>th</sup>, 2008. Questions and comments concerning the budgeted amounts and the quarterly revenues were asked and answered.

**BUDGET REVIEW AND  
FUNDING APPLICATION  
PRESENTATION FOR FY 2007-  
2008:**

**Utah Chapter ICC**

The funding application request was presented on behalf of the Utah Chapter ICC by Terry Palmer. The funding requested is in addition to the previously approved amount of \$4,300.00 for a total amount of \$5,800.00. The requested amount, for the increased cost of books or workbooks for the approved event required no increase in the Tentative Budget request approved by the Committee. The event is to be held May 20<sup>th</sup> & 21<sup>st</sup>, 2008. Following the discussion a motion was made by Paul Hayward to approve the additional funding application for the event. Paul Bauer seconded the motion. It passed unanimously.

**Southern Utah Home Builders Association / SUHBA**

The funding application request was presented on behalf of the Southern Utah Home Builders Association, with a brief e-mail explanation received from Kathy Tolleson. The funding requested is in the total amount of \$5,670.00. The requested amount does not require an increase in the Budget request approved by the Committee. The event is to be held June 24<sup>th</sup>, 2008. Following the discussion a motion was made by Richard Butz to approve the funding application for the event. Bill D. Bell seconded the motion. It passed unanimously.

**TENTATIVE TRAINING PLANS  
AND FUNDING APPLICATION  
REQUESTS FOR FY 2008-2009:**

**ASSOCIATIONS**

**Utah Chapter IAEI**

The budget proposal was presented on behalf of the Utah Chapter IAEI. The funding requested is in the total amount of \$46,820.00. The requested amount, for the 12 meetings or specific events is the Tentative Budget request to be approved by the Committee. These events are to be held July 29<sup>th</sup>, 2008; July 30<sup>th</sup>, 2008; August 13<sup>th</sup>, 2008; October 8<sup>th</sup>, 2008; November 11<sup>th</sup>, 2008; November 12<sup>th</sup>, 2008; December 10<sup>th</sup>, 2008; January 13<sup>th</sup>, 2009; January 14<sup>th</sup>, 2009; February 11<sup>th</sup>, 2009; April 8<sup>th</sup>, 2008 and May 4<sup>th</sup> & 5<sup>th</sup>, 2009. The requested amount is greater than for Fiscal Year 2007-2008 due to the renewal cycle. Following the discussion a motion was made by Paul James to approve the budget for the events. Paul Hayward seconded the motion. It passed unanimously.

**DISCUSSION OF NOMINATIONS  
FOR NEW COMMITTEE  
MEMBERS:**

A discussion was held about the Uniform Building Code Commission's approval of the recommended changes to the make-up of the UBC Education Advisory Committee. The new rule is in the process of being adopted and is expected to become effective July 1, 2008. The formal rules hearing was held on May 15, 2008 and the public comment period is open until June 2, 2008. The proposed rule alters the make-up of the Committee to more fully represent the Construction Trades

community. The Committee was asked to urge their organizations to submit names for consideration to fill the new positions and the vacancies occurring July 1<sup>st</sup>, 2008 for the next 4 year appointment cycle.

**NEXT MEETING:**

The next Committee meeting has been scheduled for Tuesday, June 17<sup>th</sup>, 2008, at 1:00 p.m. in room 474 (on the fourth floor) of the Heber M. Wells Building, Salt Lake City, Utah.

**ADJOURN:**

Adjourned at 1:27 p.m. (no motion required)

*Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.*

June 17, 2008  
Date Approved

(ss) Mike Blackham  
Chairperson, UBCC Education Advisory Committee

June 17, 2008  
Date Approved

(ss) Dan S. Jones  
Bureau Manager, Division of Occupational and Professional  
Licensing